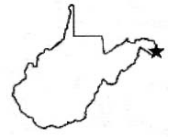




City of Ranson



OWNER BUILDER AFFIDAVIT

All owner-builder applicants must personally appear and sign this Owner-Builder Disclosure Statement and the Building Permit Application in the presence of a Building Department staff notary. Photo identification will be required. A Trust, LLC or Corporation DOES NOT meet the requirement for owner-builder status.

1. I understand that West Virginia law requires construction to be performed by a licensed contractor unless a specific exemption applies under West Virginia law. I have applied for an owner-builder permit under an exemption specified in W. Va. Code 21-11-6(c)(8). The exemption specifies that "work personally performed on a structure by the owner of occupant thereof" does not need a licensed contractor to perform the work. I thereby agree and represent that the property described below is or will be upon completion my bona fide residence, that I will occupy the same upon completion as my principle residence and that no part of such residence, upon the best of my knowledge, will be used for rental purposes or contemplated for sale within one year of completion.
2. I understand that, as an owner-builder, I am the responsible party of record on a permit.
3. I understand that I may build or improve a one-family dwelling that I own. The dwelling must be for my own use or occupancy.
4. I understand that in making the application that I assume the responsibility of a licensed contractor for the installation or alternation of the work mentioned in the permit application. I further agree that I shall neither hire any person for the purpose of installing, altering or building, nor subcontract to any other person, firm or corporation, any portion of the work described at the mentioned property, unless that person is licensed by the State of West Virginia and registered with the City of Ranson.
5. I agree:
 - a. I am the party legally and financially responsible for this proposed construction activity;
 - b. I will pay all fees required under the required ordinances;
 - c. I will apply for all inspections as required by the City of Ranson and to keep all work and installation exposed until approved by a Building Inspector and to correct deficiencies in a timely manner;
 - d. I will not occupy, in any way, any building area not covered by a valid Certificate of Occupancy;
 - e. I will fully abide by all applicable laws, codes, rules policies and regulations of the City of Ranson.
6. I agree to notify the City of Ranson Community Development Department immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure.
7. I understand that I may contact the West Virginia Division of Labor at 304-558-7890 regarding any contractor licenses questions.

Before a building permit can be issued, this disclosure statement must be completed and signed by the property owner and returned to the local permitting agency responsible for issuing the permit. A copy of the property owner's driver license, the notarized signature of the property owner, or other type of verification acceptable to the local permitting agency is required when the permit is issued.

Owner's Name (Please Print)

Address (Please Print)

Owner's Signature

Date

DATED this _____ day of _____, 20____

Subscribed and sworn to before me, this _____ day _____, 20____

My Commission Expires:

Notary Public